1. Call to order.

2. Silent prayer and pledge of allegiance.

3. Resumption of the quasi-judicial hearing for Case No. RZ/CUP-19-09, which was continued from the July and August meetings, in order to obtain more evidence concerning an application to place property on the north side of Vision Drive and along Nottingham Street in a CU-I2 zoning district and to obtain a conditional use permit authorizing an industrial development with multiple uses and/or structures, including a special intensity watershed allocation.

4. Consent Agenda:

   (a) Approval of the meeting minutes for the city council’s regular meeting on August 8, 2019.

   (b) Approval of the meeting minutes for the city council’s special meeting on August 20, 2019.

   (c) Acknowledgement of the receipt from the Asheboro ABC Board of its meeting minutes for July 1, 2019, and August 5, 2019.

   (d) Approval of the final decision document for Land Use Case No. SUP-19-03.

   (e) Request for approval to schedule for October 10, 2019, and to advertise a public hearing pertaining to the following land use cases:

      (i) Legislative Hearing: Request to rezone property located at 853 East Salisbury Street (Randolph County Parcel Identification Number 7761227703) from R7.5 (Medium-Density Residential) to OA6 (Office Apartment).

      (ii) Legislative Hearing: An application filed by the City of Asheboro for text amendments throughout the zoning ordinance including, but not limited to, the creation of an airport zoning district; issues related to motor vehicles (domestic and commercial) and vehicle repair; places of assembly; recreation and amusement services; provisions for uses not listed in the Table of Uses 200-2; and amendments to miscellaneous definitions as well as procedural and clerical item
(f) Approval of a request to extend the time allowed between Preliminary and Final Plat review for the Robins Nest Phase 2 subdivision.

(g) Approval of a request to extend the time allowed between Preliminary and Final Plat review for the Zoocrest Townhomes subdivision.

(h) Approval of a resolution supporting and authorizing an application for a State Grant/Loan for the Sanitary Sewer Lift Station No. 3 Improvements Project.

(i) Approval of a resolution supporting and authorizing an application for an Asset Inventory and Assessment State grant.

(j) Approval of an ordinance to amend the Asheboro Housing Development Fund (#62) and three ordinances amending the budget ordinance for FY 2019-2020 to address the following General Fund items:

   (i) Sunset Theatre programming and grant funding for the Urgent Repair Program;

   (ii) The acquisition of street right-of-way for the proposed extension of Commerce Place; and

   (iii) Funding for procuring redevelopment assistance from the UNC School of Government Development Finance Initiative.

(k) Adoption of a resolution awarding to Jody P. Williams, upon his retirement, his service side arm.

(l) Adoption of a resolution awarding to Joe R. Hunt, upon his retirement, his service side arm.

(m) Adoption of a resolution approving an involuntary commitment transportation agreement for the custody and transportation of respondents in involuntary commitment proceedings.

(n) Approval of a resolution stating the intent of the Asheboro City Council to lease hangar space at the Asheboro Regional Airport to the Civil Air Patrol.

5. Public Comment Period.
6. Mayor Smith will introduce the following items for council approval for the David and Pauline Jarrell Center City Garden:

   (a) Approve a Resolution adopting the official name of the project.

   (b) Approve a Budget Amendment to purchase additional properties necessary to fully develop the Jarrell Center City Garden.

7. Community Development Director Trevor Nuttall will introduce the following items:

   (a) Presentation of the recently adopted State Transportation Improvement Program (STIP) schedule concerning local highway projects.

   (b) Presentation of applications of those interested in serving on LDP Steering Committee.

   (c) Status report of projects on the properties list of the 2018-2023 Central Business District Redevelopment Plan

      (i) Randolph County Parcel Identification Number 7751738346: Acme McCrary Corporation: 170 North Church Street

      (ii) Randolph County Parcel Identification Number 7751738346: Acme McCrary Corporation: 159 North Street

      (iii) Randolph County Parcel Identification Number 7751831174: City of Asheboro: 148 North Street

8. City Engineer Michael Leonard, PE will introduce the following items:

   (a) Consideration of a petition received from Mr. Leonard Latham requesting the contiguous annexation of a parcel of land at 1126 Oakland Avenue:

      (i) Public hearing

      (ii) Ordinance to extend the corporate limits of the City of Asheboro

   (b) Approval of Work Authorization #3 between the City of Asheboro and WK Dickson for the Design/Bid Phase of the New Airfield Lighting System.
(c) Update the Council on the request to close a portion of West Pritchard Street.

(d) Update the Council on the request by Mr. Harrell Hamilton for assistance with traffic issues at Lindley Park School.

(e) City of Asheboro Recreation Facility Bleachers Bid Tabulation.

9. Mayor Smith will lead a discussion of upcoming events and items not on the agenda.

10. Adjournment.
Requests concerning property located on north side of Vision Drive, along Nottingham St., and south of 1595 Nottingham St. (Randolph County Parcel Identification Numbers 7752655565, 7752547146, 7752640158)

1. **RZ-19-09**: Request to rezone this property from CUI-3 (Conditional Use Limited Industrial), R15 (Low-Density Single-Family Residential), and RA6 (High-Density Residential) to CU-I2 (Conditional Use General Industrial)

   **Planning Board Recommendation and Staff Report**

2. **CUP-19-09**: Request for Conditional Use Permit for Industrial Development with Multiple Uses and Structures and Special Intensity Watershed Allocation

   **Staff Report**
Planning Board Recommendation & Comments to City Council

NOTE: Have applicant Certify to Council mailings to all adjoining property owners.

Case # RZ-19-09 Date 6/3/2019 PB

Applicant John Thompson, JB Davis, & Jerry Holder
OSOTT, LLC

Legal Description
The properties of Osott, LLC & JB Davis & Sons Ventures, LLC, located on the East of I-73/74, north of Vision Dr. & south of 1595 Nottingham St., and east of 1595 & 1599 Nottingham St., opposite the Norfolk Southern Railroad. These properties are identified by Randolph County Parcel ID #s 7752655565, 7752547146, 7752640158 & total approximately 62.23 acres +/-.

Requested Action Rezone from R15 (Low-Density Single-Family Residential) and RA6 (High-Density Residential) to CU-I2 (Conditional Use General Industrial)

Existing Zone R15/RA6/CU-I3

Land Development Plan See Rezoning staff report

Planning Board Recommendation
Approve.

Reason for Recommendation
The Planning Board concurred with staff reasoning.

Planning Board Comments
Rezoning Staff Report

RZ Case # RZ-19-09

Applicant's Reasons as stated on application

Area is well suited for Warehouse & Industrial Uses. The amendment would allow for a development of this type in a safe area where there is a need for warehousing in Asheboro. A dedicated industrial area is safer than being spread out in various locations around the City. A portion of the property is designated as an Employment Center & has rail service. Another portion of the property is located in an Economic Development area. This meets the intent of the LDP. The property is ideal for this type development due to it having access to rail service and located along the Interstate corridor.

Surrounding Land Use

North  Single-family/Schools/Undeveloped  
East  Railroad/Single-Family  
South  Undeveloped property  
West  I-73/I-74/Single-Family  

Zoning History

May, 1986 (Case No. RZ-86-34): A portion of the property (west of Norfolk Southern Railroad) was rezoned from R15 to CU-I3, but no specific development has been approved for the property.

Legal Description

The properties of Osott, LLC & JB Davis & Sons Ventures, LLC, located on the East of I-73/74, north of Vision Dr. & south of 1595 Nottingham St., and east of 1595 & 1599 Nottingham St., opposite the Norfolk Southern Railroad. These properties are identified by Randolph County Parcel ID #s 7752655565, 7752547146, 7752640158 & total approximately 62.23 acres +/-.

Legal notices were mailed to adjoining property owners on Thursday, June 27, 2019.

Analysis

1. A portion of the property is inside the city limits (Parcel Identification #7752655565 east of Norfolk Southern Railroad). The remaining property is within the City extraterritorial zoning jurisdiction (ETJ), but is outside the city limits.
2. Vision Dr. is a state-maintained boulevard with fully controlled access in this location. Nottingham St. is a state-maintained road. The property also has frontage along I-73/I-74, an interstate highway.
3. The portion of the property (49.2 acres +/- of 62.34 acres +/- total) west of the Norfolk Southern Railroad is zoned CU-I3 Conditional Use General Industrial and is designated as an Employment Center by the Land Development Plan (LDP). The remainder of the property is zoned RA6 (High-Density Residential) and R15 (Low-Density Single-Family Residential) and is designated for Urban Residential use.
4. The LDP Growth Strategy Map designates the property west of the railroad as an Economic Development area and property east of the railroad as a Primary Growth Area.
5. The I2 description in the zoning ordinance states the intent of the district "is to produce areas for intensive manufacturing, warehousing, processing and assembly uses, controlled by performance standards to limit the effect of such uses on adjacent districts." In the requested CU-I2 district, City Council must approve all proposed development.
6. A portion of the property is located within the Watershed Balance area, which restricts the coverage of impervious surfaces (i.e. buildings, parking) for non-residential uses to 12 percent of a property's land area, unless City Council approves a Special Intensity Allocation (SNIA). A SNIA may allow up to 70 percent impervious coverage on a zoning lot. Along with a Conditional Use Permit (CUP) for an Industrial Development with Multiple Uses and Structures, the applicant's CUP request includes a request for a SNIA.
7. A small portion of the property closest to Vision Drive is located in a Special Hazard Flood Area.
Consistency with the 2020 LDP Growth Strategy designations

In reviewing this request, careful consideration is given to each Goal and Policy as outlined in the Land Development Plan. Some Goals and Policies will either support or will not support the request, while others will be neutral or will not apply. Only those Goals and Policies that support or do not support the request will be shown.

Proposed Land Use Map Designation  Employment Center/Urban Residential
Small Area Plan  Northeast
Growth Strategy Map Designation  Economic Development/Primary Growth

LDP Goals/Policies Which Support Request

Checklist Item 1: Complies with LDP proposed land use map (portion)

Checklist Item 3: The property on which the rezoning district is proposed fits the description of the Zoning Ordinance. (Article 200, Section 210, Schedule of Statements of Intent)

Checklist Item 5: Complies with Growth Strategy Map

Checklist Item 7: The proposed rezoning is compatible with the applicable Small Area Plan

Checklist Item 10: Rezoning is consistent with Land Category Descriptions
Staff's Final Analysis Concerning Consistency with Adopted Comprehensive Plans, Reasonableness and Public Interest

This Land Development plan designates the majority of this property as an Employment Center, due to its location on a major transportation corridor. In addition to the property's location adjacent to an Interstate interchange, the property also adjoins the Norfolk Southern Railroad. The Northeast Small Area plan also cites having an employment center at the interchange of I-73/I-74 and Vision Dr. as a key issue.

As described by the LDP, industrial uses are an integral component of an Employment Center, along with other non-residential uses. The subject property is situated among commercial & office/institutional land uses and zoning that exist in this area along Vision Drive. Additionally, the majority of the property currently has an industrial zoning designation.

Although the property is adjacent to residential uses, close to two public schools, and has some environmental challenges, including portions of the property being located within watershed and flood hazard area, the Conditional Use permitting process supplements general zoning ordinance requirements and offers an opportunity for closer review and public input concerning specific uses, site design, and access.

Considering these factors, staff believes that the proposed zoning map amendment is reasonable and in the public interest

Recommendation

In light of the above analysis, staff's recommendation is to approve the CU-I2 district request.
CU-I3, RA6 & R15 to CU-I2
+/- 62.34 Acres

City of Asheboro Planning & Zoning Department
Rezoning Case: RZ-19-09
Conditional Use Permit: CUP-19-09
Parcel: 7752655565, 7752547146 & 7752640158
CU-I3, RA6 & R15 to CU-I2
+/- 62.34 Acres

Map_ID | Owner
--- | ---
A1 | JB DAVIS AND SONS VENTURES LLC
A2 | OSOTT LLC
A3 | OSOTT LLC
B | KING, LUCY ALLRED TRUSTEE
C | KING, LUCY ALLRED
D | ASHEBORO CITY SCHOOLS
E | OSBORNE, DORIS HINSHAW
F | OSBORNE, DORIS HINSHAW
G | ALLRED, ALVIN TAFI
H | HOSPICE OF RANDOLPH COUNTY INC
I | ROSWELL FARMS LLC
J | MCMILLION, SALLIE A TRUSTEE (TALLEY, LISA TRUSTEE)

City of Asheboro Planning & Zoning Department
Rezoning Case: RZ-19-09
Conditional Use Permit: CUP-19-09
Parcel: 7752655565, 7752547146 & 7752640158
Conditional Use Permit Staff Report

CUP Case No. CUP-19-09  9/12/2019

General Information

Name Osott, LLC (c/o John Thompson, JB Davis, & Jerry Holder)
Address 130 Wright Way  Troy NC 27203
Phone 910-220-1052
Pin # 7752655565, 7752547146, 7752640158
Location north side of Vision Drive/Nottingham Drive

Requested Action: Conditional Use Permits for Industrial Development with Multiple Use/Structures & SNIA Watershed Allocation

Existing Zone CU-I3
Existing Land Use Undeveloped
Size 62.34 acres +/-

Applicant's Reason as stated on application
Multi-use industrial development

Surrounding Land Use

<table>
<thead>
<tr>
<th>North</th>
<th>Undeveloped property</th>
<th>East</th>
<th>Railroad/Single-Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>South</td>
<td>Undeveloped property</td>
<td>West</td>
<td>I-73/I-74/Schools</td>
</tr>
</tbody>
</table>

Zoning History May, 1986 (Case No. RZ-86-34): A portion of the property (west of Norfolk Southern Railroad) was rezoned from R15 to CU-I3, but no specific development has been approved for the property.

Growth Strategy Map Economic Development/Primary Growth
Proposed LDP Map Employment Center/Urban Residential

Legal Description

The properties of Osott, LLC & JB Davis & Sons Ventures, LLC, located on the East of I-73/74, north of Vision Dr. & south of 1595 Nottingham St., and east of 1595 & 1599 Nottingham St., opposite Norfolk Southern Railroad. These properties are identified by Randolph County Parcel ID #s7752655565, 7752547146, 7752640158 & total 62.23 acres +/-.

Legal notices mailed to adjoining property owners: June 27, 2019

Analysis

1. The request includes two components: Industrial Development with Multiple Uses and Structures and a Special Non-Residential Intensity Watershed Allocation (SNIA).
2. This case is continued from the July 11, 2019 and August 8, 2019 City Council meetings. Since the original proposal, the site plan has been amended to increase the buffer/screen from 15 ft. to 50 ft. on the northern boundary adjacent to residentially zoned property, including natural vegetation and a planted evergreen buffer. Changes to the site plan since the August Council meeting include relocation of the proposed drive into the property south of the railroad, further away from the adjoining residential property, a reduced watershed allocation, and two potential locations for the proposed rail spur.
3. One entrance from Nottingham St., a state-maintained road, is proposed. Based on NCDOT feedback, access from Vision Dr. will not be permitted due to the section adjacent to the property being fully controlled. NCDOT will be responsible for Nottingham St. driveway permitting.
4. Norfolk Southern Railroad is responsible for reviewing and approving the final rail spur alignment and any improvements within the railroad right-of-way.
5. An industrial development with multiple uses and/or structures allows uses permitted in the underlying zoning district. However, review of the Conditional Use Permit (CUP) request can allow use restrictions and the applicant has offered restrictions on certain uses.
6. The property is located within the balance of the Back Creek/Lake Lucas Watershed area. Permissible built upon area is capped at 12 percent of the land area unless a SNIA authorizing additional built-upon-area, up to 70%, is approved.
7. Ten percent of the watershed area may be designated as a Special Intensity Allocation area. Within the Back Creek/Lake Lucas Watershed balance area, 193.48 acres of special allocation area currently exists. If the requested SNIA is granted, this project would use 11.32 acres of the allocation area, reducing the available allocation area to 182.16 acres. The previous plan had requested the maximum 70 percent allocation.
8. Approval of a SNIA has no effect on general watershed development regulations intended to protect water quality.

LDP Conformity Issues
For Conditional Use Permit Hearings:
The following tests shall be found in favor of the applicant by the City Council.
1. That the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted an approved.
2. That the use meets all required conditions and specifications of the Asheboro Zoning Ordinance.
3. That the use will not substantially injure the value of adjoining or abuting property, or that the use is a public necessity,
4. That the location and character of the use if developed according to the plan as submitted and approved is in harmony with the area in which it is to be located and in general conformity with the plan of development of Asheboro and its environs.

If any Conditional Use Permit is discontinued for a period of 180 days; or the permit is not initiated within 180 days; or replaced by a use otherwise permitted in the zoning district, it shall be deemed abandoned and the Conditional Use Permit shall be null and void and of no effect.
310B.3 Back Creek Lake Watershed -- Balance of Watershed UT to Cedar Creek -- Balance of Watershed WS-II-BW
B. Density and Built-upon Limits:
...2. All other residential and nonresidential development shall not exceed twelve (12%) percent built-upon area on a project by project basis except that up to ten percent (10%) of the balance of the watershed may be developed for nonresidential uses to seventy percent (70%) built upon area on a project by project basis. For the purpose calculating built-upon area, total project area shall include total acreage in the tract on which the project is to be developed.

647 Watershed SNIA (12/02)
647.1 All applications for a SNIA shall include the following:
  a. Projects must minimize built upon surface area.
  b. Projects must direct stormwater away from surface waters.
  d. Projects must be connected to City of Asheboro water and sewer.
  e. Projects must provide a positive economic benefit to the community.
(A) The use approved shall be an “Industrial Development with Multiple Uses and/or Structures”, excluding the uses below:

(i) Any type of Adult Establishment; (ii) Amusement Parks; (iii) Brew Pub; (iv) Bus terminal; (v) Cemetery (human or pet); (vi) Child Care Center; (vii) Circus, fair, or carnival; (viii) Correctional facilities; (ix) Farmer’s Market; (x) Flea Market; (xi) Government land reserve; (xii) Junkyards; (xiii) Kennels; (xiv) Landfills; (xv) Liquor store; (xvi) Lumberyard; (xvii) Mini Warehouse; (xviii) Mobile home sales; (xix) Sludge applications; (xx) Storage of hazardous wastes; (xxi) Vehicle Towing Operation and/or Storage Facility (xxii) Any use prohibited by Watershed Protection Regulations, Article 300B.

(B) As allowed by the zoning ordinance, existing vegetation may be preserved to count towards buffer and landscaping shown on the site plan.

(C) Should the number of parking spaces required to serve the proposed development be determined to be more or less than the amount of parking shown on the site plan, a change to the amount of parking shall not be considered a modification of the project requiring Council approval. The applicant shall submit a revised site plan for review by city staff for inclusion into the file.

(D) Actions identified in Article 1000, Section 1013.5.B (1) and (2) related to the size of the proposed structure(s) shall be considered minor changes and not permit modifications requiring Council review.

(E) Consistent with Section 1013.5, proposed conversion of any drive(s) within the zoning lot, and/or leading to the zoning lot from existing public right-of-way(s), to a publicly maintained street shall not be deemed a modification of the Conditional Use Permit, subject to zoning ordinance and subdivision ordinance requirements and applicable processes.

(F) Prior to the storage of any hazardous material, a spill prevention, containment, and control plan (SPCC) prepared by a professional competent in SPCC. Any SPCC-required spill containment structures must be designed by a North Carolina registered professional engineer or architect.

(G) A stormwater management plan identifying details of the stormwater BMP to be utilized shall be submitted prior to any zoning compliance permit authorizing built-upon area to exceed 12% of the watershed balance area on the zoning lot. Prior to the issuance of a certificate of zoning compliance, certification from a professional engineer stating that the stormwater BMP has been installed as designed shall be provided. Any open water retention or drainage areas shall be sprayed regularly for mosquito control. The continued maintenance of all runoff control measures shall be the responsibility of the property owner.

(H) All land uses shall continually remain in good standing with NC Department of Environmental Quality and/or other regulatory entities charged with enforcing air quality requirements. As a point of illustration and not limitation, this shall mean that the land use remains free of any notice of violation and/or of non-compliance from NCDEQ.
(I) Prior to the issuance of a zoning compliance permit for the construction of any phase of the development, the applicant shall:

   (i) Provide evidence of NCDOT approval;

   (ii) Provide evidence of approval by Norfolk Southern Railroad for all proposed improvements to be located within area controlled by the railroad;

   (iii) Provide evidence of compliance with the city code and polices for and water and sewer extensions and connections, including annexation and the surveying of necessary easements for any lines required to be publicly maintained;

   (iv) Submit a revised site plan to city staff to accurately reflect zoning classification of Tract 3 (Parcel Identification Number 7752655565).

   (v) Provide NC Department of Environmental Quality erosion control permit when required.

   (vi) Properly execute, and deliver to the Zoning Administrator for recordation in the office of the Randolph County Register of Deeds a Memorandum of Land Use Restrictions prepared by the City Attorney for the purpose of placing notice of the conditions attached to this Conditional Use Permit in the chain of title for the Zoning Lot.

(J) Prior to issuance of a zoning compliance permit for future phases of the development, the following information shall be provided:

   (i) Additional lighting detail showing compliance with Performance Standards for Industrial District Section 316A;

   (ii) Information showing compliance with Section 307A (Central Solid Waste Storage Area), as needed, for future phases of the development;

   (iii) Building elevation details compliant with Article 300A, Section 316A.
Minutes of the meeting of the Asheboro Alcoholic Beverage Control Board held on July 1, 2019

The Asheboro ABC Board met on Monday, July 1, 2019, at 5:30 PM, in the Board office, 700 South Fayetteville Street, Asheboro, NC.

Present were Chair Brooke Schmidly, Board Member Steve Knight, Board Member Bob Morrison, and General Manager Rodney Johnson (GM). A quorum being present, the Chair called the meeting to order for the transaction of business and business transacted as follows:

The Chair inquired as to any known conflict of interest, appearance of a conflict of interest, or objections concerning agenda items before the Board; after Board member(s) voiced having no conflict, and there being no objection, the agenda was adopted.

The Board reviewed and there being no objection, approved the minutes of the June 3, 2019, Board meeting.

Steve Knight and the GM reviewed Board finances and reported all finances remain consistent (sales and expenses). All payments made by draft or funds transfer during the month of June 2019 were reviewed by the Board.

The GM updated the board concerning legislation affecting ABC board operations.

The GM presented data concerning top-pay rates for the store manager and full-time employees as compared to other ABC system employees in the state with similar responsibilities. The GM reviewed pay rates and benefits set by such other boards and recommended raising the top of the pay scale for the Board’s store manager to $28.84 per hour and full-time employees to $22.40 per hour. Based upon current pay rates and merit eligibility, it will take at least 4 years before any employee will reach the top of the pay scale. Upon motion by Bob Morrison, the new top rates were approved by the Board.

The Board heard reports from the General Manager concerning the following issues:

1. Asheboro ABC sales statistics comparing:
   - June 2019 sales with the previous month indicate:
     - An overall -3.5 change (all sales and tax collections)
   - June 2019 sales with sales from the same month last year indicate:
     - Retail Sales +0.6% ($253,087.69)
     - Mixed Beverage Sales: +8.7% ($35,318.01)
     - Sales Tax Collections: +0.6% ($17,736.36)
     - Overall Collections: +1.45% ($306,142.06)
   - June 2019 bottle sales with bottle sales from the same month last year indicate:
     - Retail Bottle Sales: +1.0%
• Mixed Beverage Bottle Sales: +7.1%
• Overall Bottle Sales: +1.3%

The next regular Asheboro ABC Board meeting will be held Monday, August 5, 2019, at 5:30 p.m.

There being no further business, the meeting was adjourned.

Prepared by Rodney Johnson, GM, and Approved by the Board 8/5/19

GM

[Signatures]

Page 2 of 2
Minutes of the meeting of the Asheboro Alcoholic Beverage Control Board held on August 5, 2019

The Asheboro ABC Board met on Monday, August 5, 2019, at 5:30 PM, in the Board office, 700 South Fayetteville Street, Asheboro, NC.

Present were Chair Brooke Schmidly, Board Member Steve Knight, Board Member Bob Morrison, and General Manager Rodney Johnson (GM). A quorum being present, the Chair called the meeting to order for the transaction of business and business transacted as follows:

The Chair inquired as to any known conflict of interest, appearance of a conflict of interest, or objections concerning agenda items before the Board. The Chair, after review of the agenda, recused herself from any discussion or voting on grant applicants and advised she would leave the meeting room when the matter came before the Board. Except for the Chair’s recusal, the agenda was adopted.

The Board reviewed and there being no objection, approved the minutes of the July 1, 2019, Board meeting.

Steve Knight and the GM reviewed Board finances and reported all finances remain consistent (sales and expenses). All payments made by draft or funds transfer during the month of August 2019 will be reviewed at the October meeting.

The GM reviewed the status of legislation in the NC General Assembly which may affect ABC Board Operations. SB290, an Act to Make Various Revisions to the ABC Laws, was enacted July 18, 2019, and becomes effective September 1, 2019. Parts of HB536, ABC Omnibus Bill, was added to SB290 and the bill itself remains in the Rules Committee of the Senate. HB971, Modern Licensure (privatization), was last heard for discussion only in the House ABC Committee. No action has been taken on HB971 since April 26, 2019.

The Chair recused herself and left the meeting room.

Grant applications from Asheboro Shelter of Hope and Maddie’s Mission were reviewed by Board Members Stephen Knight and Bob Morrison. The Asheboro Shelter of Hope application was rejected by the Board and the Board directed the GM to obtain additional information concerning Maddie’s Mission for discussion at the Board’s September 3, 2019, meeting.

Upon motion by Bob Morrison, the Board approved requiring non-profit organizations submit an IRS form 990 or 990EZ with grant applications. The GM will draft new language for review at the Board’s September 3, 2019, meeting.

The next regular Asheboro ABC Board meeting will be held Monday, September 3, 2019, at 5:30 p.m.
There being no further business, the meeting was adjourned.

Prepared by Rodney Johnson, GM, and Approved by the Board 9-3-19 GM

[Signatures]
Memo

To: Mr. John N. Ogburn, III, City Manager
From: John L. Evans, City of Asheboro Community Development Division
Date: September 6, 2019

RE: Consideration of a request to extend the time allowed between Preliminary and Final Plat review for the Robins Nest Phase 2 subdivision.

The subdivision ordinance requires that a Final Plat for a major subdivision be approved within twelve (12) months of approval of the preliminary plat to avoid the preliminary plat approval becoming null and void. As permitted by the Asheboro Subdivision Ordinance (Article VII, Section 2.E), a request to allow an additional one year period between preliminary plat and final plat approval has been filed for the Robins Nest Phase 2 subdivision. City Council approved the Preliminary Plat on September 14, 2017. Council previously granted an extension on September 6, 2018, until and through September, 2019. If approved, this extension would allow submission of a final subdivision plat until and through September, 2020.

Council has customarily granted approvals for similar requests. Therefore, we are requesting that consideration of this item be placed on the consent agenda. The written request from the applicant's agent follows.
John Evans

From: William Atkinson [will@asheboro.com]
Sent: Friday, August 17, 2018 9:06 AM
To: John Evans
Cc: H. Mack Summey Jr.; Bobby Kivett; Bobby Kivett; Christian Vestal; Trevor Nuttall
Subject: Robins Nest Subdivision, Phase 2 - Final Plat Extension Request

John,

Based on the current progress at the Robins Nest Subdivision, Phase 2, it has become apparent that an extension will be required as it will not be feasible to provide the final plat within the twelve (12) month deadline for the final plat submittal from the preliminary plat approval date per the City of Asheboro Subdivision Ordinance. Therefore, our office would like to formally request an extension of one (1) year on behalf of the owner.

As the preliminary plat was approved on September 14, 2017 (Case No. SUB-17-02), please see that this request to extend the review time between the preliminary and final plat is included in the agenda for the Council meeting on September 6, 2018. Should you require additional documentation or other further information, please do not hesitate to call or email our office.

Thank you for your time,
Will

William Atkinson, P.E.
Project Engineer
Summey Engineering Associates, PLLC
Engineering – Land Planning – Consulting
P.O. Box 968
Asheboro, NC 27204
Office: 336.328.0902
Fax: 336.328.0922

SEA, PLLC COMPUTER FILE DISCLAIMER
Any computer files included with this transmittal are for informational purposes only. Their content can be considered accurate at the time of delivery, but is subject to change in the future, without notice. These files are not to be interpreted as final engineering drawings and are not to be used for property acquisition or project construction. Due to constant updates and revisions to computers and software packages, SEA, PLLC does not guarantee that these files can be opened or read by the recipient. Furthermore, SEA, PLLC policy does not permit the internal conversion of files to alternate software packages or operating systems. These activities, if necessary, shall be the responsibility of the recipient. By opening this file, the recipient understands that SEA, PLLC does not authorize in any way that drawing is accurate for construction material quantity takeoffs or for survey staking.
Memo

To: Mr. John N. Ogburn, III, City Manager

From: John L. Evans, City of Asheboro Community Development Division

Date: September 6, 2019

RE: Consideration of a request to extend the time allowed between Preliminary and Final Plat review for the Zoocrest Townhomes subdivision.

The subdivision ordinance requires that a Final Plat for a major subdivision be approved within twelve (12) months of approval of the preliminary plat to avoid the preliminary plat approval becoming null and void. As permitted by the Asheboro Subdivision Ordinance (Article VII, Section 2.E), a request to allow an additional one year period between preliminary plat and final plat approval has been filed for the Zoocrest Townhomes subdivision. City Council approved the Preliminary Plat on September 6, 2018. If approved, this extension would allow submission of a final subdivision plat until and through September, 2020.

Council has customarily granted approvals for similar requests. Therefore, we are requesting that consideration of this item be placed on the consent agenda. The written request from the applicant's agent follows.
John Evans

From: Mack Summey <mack@summeyengineering.com>
Sent: Wednesday, August 7, 2019 8:05 PM
To: John Evans
Cc: Bobby Kivett; Bobby Kivett; Trevor Nuttall; Christian Vestal; Will Atkinson
Subject: Final Plat Extension Requests for September City Council Agenda (Zoocrest Townhomes)

John,

Based on the current progress at the Zoocrest Townhomes Project, it has become apparent that an extension will be required as it will not be feasible to provide the final plat within the twelve (12) month deadline for the final plat submittal from the preliminary plat approval date per the City of Asheboro Subdivision Ordinance. Therefore, our office would like to formally request an extension of one (1) year on behalf of the owner.

As the preliminary plat was approved on September 6, 2018, (SUB-18-01) please see that this request to extend the review time between the preliminary and final plat is included in the agenda for the Council meeting on September 12, 2019. Should you require additional documentation or other further information, please do not hesitate to call or email our office.

Thank you!
Mack

H. Mack Summey, Jr., PE
Summey Engineering Associates, PLLC
Engineering - Land Planning - Consulting
P.O. Box 968
Asheboro, NC 27204
Office - 336-328-0902
Fax - 336-328-0922
Email: Mack@summeyengineering.com
RESOLUTION NUMBER ______________

CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA

A RESOLUTION SUPPORTING AND AUTHORIZING AN APPLICATION FOR A STATE GRANT/LOAN FOR THE SANITARY SEWER LIFT STATION NO. 3 IMPROVEMENTS PROJECT

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (codified in Chapter 159G of the North Carolina General Statutes) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction for a wastewater collection system; and

WHEREAS, the City of Asheboro (hereafter referred to interchangeably as the “City” and the “Applicant”) needs and intends to construct wastewater collection system improvements described as the Sanitary Sewer Lift Station No. 3 Improvements Project (hereafter referred to as the “Project”); and

WHEREAS, the City intends to request state loan or grant assistance for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Asheboro (hereafter referred to as the “Council”) that the City, if approved for a State loan or grant award, will arrange financing for all remaining costs of the Project; and

BE IT FURTHER RESOLVED by the Council that the City will adopt and place into effect on or before completion of the Project a schedule of fees and charges, in addition to other available funds, that will provide adequate funding for the proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt; and

BE IT FURTHER RESOLVED by the Council that a provision will be included in the loan agreement authorizing the State Treasurer, upon failure of the City to make scheduled repayment(s) of the loan, to withhold from the City any State funds that would otherwise be distributed to the City in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan; and

BE IT FURTHER RESOLVED by the Council that the City will provide for the efficient operation and maintenance of the Project infrastructure upon completion of the construction thereof; and
BE IT FURTHER RESOLVED by the Council that John N. Ogburn, III, who
is the city manager for the Applicant (the city manager will be hereafter referred to
as the “Authorized Official”), and any successor so titled, is hereby authorized to
execute and file an application on behalf of the Applicant with the State of North
Carolina for a loan to aid in the construction of the Project described above; and

BE IT FURTHER RESOLVED by the Council that the Authorized Official,
and any successor so titled, is hereby authorized and directed to furnish such
information as the appropriate State agency may request in connection with such
application or the Project, to make the assurances as contained above, and to execute
such other documents as may be required in connection with the application; and

BE IT FURTHER RESOLVED by the Council that the City has substantially
complied or will substantially comply with all Federal, State, and local laws, rules,
regulations, and ordinances applicable to the Project and to Federal and State grants
and loans pertaining thereto.

This Resolution was adopted by the Asheboro City Council in open session
during a regular meeting that was held on the 12th day of September, 2019.

__________________________________
David H. Smith, Mayor
City of Asheboro, North Carolina

ATTEST:

__________________________________
Holly H. Doerr, CMC, NCCMC, City Clerk
City of Asheboro, North Carolina
RESOLUTION NUMBER ____________

CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA

A RESOLUTION SUPPORTING AND AUTHORIZING AN APPLICATION FOR AN ASSET INVENTORY AND ASSESSMENT STATE GRANT

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (codified in Chapter 159G of the North Carolina General Statutes) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction for a wastewater collection system; and

WHEREAS, the City of Asheboro (hereafter referred to interchangeably as the “City” and the “Applicant”) needs and intends to develop asset inventories, condition assessment of critical assets, and other components of asset management programs for the water and sanitary sewer systems (hereafter referred to as the “Project”); and

WHEREAS, the City intends to request state grant assistance for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Asheboro (hereafter the “Council”) that John N. Ogburn, III, who is the city manager for the Applicant (the city manager will be hereafter referred to as the “Authorized Official”), and any successor so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a grant to aid in the performance of the Project described above; and

BE IT FURTHER RESOLVED by the Council that the Authorized Official, and any successor so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project, to make the assurances as contained above, and to execute such other documents as may be required in connection with the application; and

BE IT FURTHER RESOLVED by the Council that the City has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the Project and to Federal and State grants and loans pertaining thereto.

This Resolution was adopted by the Asheboro City Council in open session during a regular meeting that was held on the 12\textsuperscript{th} day of September, 2019.
David H. Smith, Mayor
City of Asheboro, North Carolina

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk
City of Asheboro, North Carolina
ORDINANCE TO AMEND
THE ASHEBORO HOUSING DEVELOPMENT FUND (#62)
FY 2019-2020

WHEREAS, Council has consistently planned and invested in community revitalization using
founded urban design and strategic planning methods, and;

WHEREAS, the North Carolina Housing Finance Agency approved a $50,000 grant for 2018
Urgent Repair Program, and;

WHEREAS, the City Match for this grant is $8000, and;

WHEREAS, the City of Asheboro did not have any approved projects to spend these funds on
at the time of its distribution in August 2018 but does now, and;

WHEREAS, revenues and expenses in the Asheboro Housing Development Fund have
changed over time in relation to the current budget, and;

WHEREAS, the City Council of the City of Asheboro desires to be in compliance with all
generally accepted accounting principles.

THEREFORE, BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina
that following revenue and expense line items are changed as follows:

Section 1: Revenues

<table>
<thead>
<tr>
<th>Account #</th>
<th>Revenue Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>62-300-0000</td>
<td>General Fund Contribution</td>
<td>8,000</td>
</tr>
<tr>
<td>62-320-0000</td>
<td>Urgent Repair Grant</td>
<td>50,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account #</th>
<th>Revenue Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>62-600-0002</td>
<td>Construction</td>
<td>58,000</td>
</tr>
</tbody>
</table>

Section 2: Expenses

Adopted this the 12th day of September 2019.

_________________________
David H. Smith, Mayor

ATTEST:

_________________________
Holly H. Doerr, CMC, NCCMC, City Clerk
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2019-2020

WHEREAS, RhinoLeap Productions has presented a proposal to the City of Asheboro for use of the City of Asheboro Sunset Theatre for five theatrical productions to be held at the Sunset Theater and has requested sponsorship from the City of Asheboro in the amount of $20,000 for each of these performances, and;

WHEREAS, three of these performances are incorporated into the adopted budget for 2019-2020, and;

WHEREAS, the total additional requested sponsorship of these performances is $40,000, and;

WHEREAS, Council has consistently planned and invested in community revitalization using founded urban design and strategic planning methods, and;

WHEREAS, the North Carolina Housing Finance Agency approved a $50,000 grant for 2018 Urgent Repair Program, and;

WHEREAS, the City of Asheboro is ready to use the grant proceeds from the 2018 North Carolina Housing Finance Agency grant allocation and the City match for this grant is $8000, and;

WHEREAS, revenues and expenses in the General Fund have changed in relation to the current budget, and;

WHEREAS, the City Council of the City of Asheboro desires to be in compliance with all generally accepted accounting principles.

THEREFORE, BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina that following revenue and expense line items are changed as follows:

WHEREAS, The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1: That the following revenue line item be increased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-399-0000</td>
<td>Fund Balance Appropriation</td>
<td>48,000</td>
</tr>
</tbody>
</table>
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2019-2020

Section 2: That the following expense line item be increased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-490-3200</td>
<td>Grant</td>
<td>8,000</td>
</tr>
<tr>
<td>10-615-1201</td>
<td>Programs- Sunset Theatre</td>
<td>40,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>48,000</td>
</tr>
</tbody>
</table>

Adopted this 12th day of September, 2019

_______________________________  
David H. Smith, Mayor

ATTEST:

_______________________________  
Holly H. Doerr, CMC, NCCMC, City Clerk
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2018-2019

WHEREAS, The City Council of the City of Asheboro desires to secure a right-of-way for the proposed extension of Commerce Place as a connector road to Pineview Street, and in order to construct these improvements, the City of Asheboro must first obtain a permanent right-of-way on a parcel of land currently owned by Schwarz Enterprises Inc. and;

WHEREAS, the property is 0.16 acres located at 460 Commerce Place and is identified as PIN 7753791468, and;

WHEREAS, an independent third party appraisal of the property establishes the property value at $5,600, and:

WHEREAS, Schwarz Enterprises Inc. has agreed to sell this property to the City of Asheboro at the appraised value of $5,600.00, and;

WHEREAS, the City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1: That the following revenue line item be increased / decreased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase/ Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-399-0000</td>
<td>Fund Balance Appropriation</td>
<td>5,600</td>
</tr>
</tbody>
</table>

Section 2: That the following expense line item be increased / decreased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase/ Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-565-7100</td>
<td>Capital Outlay- Land</td>
<td>5,600</td>
</tr>
</tbody>
</table>

(Continued on next page)
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2018-2019

Adopted this 12th day of September, 2019

____________________________
David H. Smith, Mayor

ATTEST:

_______________________________
Holly H. Doerr, CMC, NCCMC, City Clerk
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2019-2020

WHEREAS, The University of North Carolina School of Government established the Development Finance Initiative (DFI) to assist North Carolina communities with achieving their community economic development goals, and;

WHEREAS, the City of Asheboro would like to engage DFI for technical assistance to advise the City on the feasibility of a proposal made by a private developer to redevelop portions of the Acme-McCrary Mill, and;

WHEREAS, the initial proposal fee for advising and financial modeling work is $16,100 and additional advising services will be available at an hourly cost, and;

WHEREAS, The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1: That the following Revenue line item be increased / (decreased):

<table>
<thead>
<tr>
<th>Account #</th>
<th>Revenue Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-399-0000</td>
<td>Fund Balance Appropriation</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Section 1: That the following Revenue line item be increased / (decreased):

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-490-0400</td>
<td>Professional Services</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Adopted this 12th day of September, 2019

____________________________
David H. Smith, Mayor

ATTEST:

____________________________
Holly H. Doerr, CMC, NCCMC, City Clerk
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2019-2020

WHEREAS, The City Council of the City of Asheboro desires to purchase two parcels of land to become part of the proposed David & Pauline Jarrell Center City Garden, and;

WHEREAS, The City of Asheboro has already received $76,500 in private donations toward the negotiated purchase price of $165,000 for the property owned by David H. and Pauline Jarrell located at 179 South Cox Street, identified by PIN 7751920210, and;

WHEREAS, The City of Asheboro desires to purchase an adjacent parcel of land, located at 205 South Cox Street, identified by PIN 7751829013, for the negotiated price of $204,000, from Sharon M. Farkas, and;

WHEREAS, the estimated closing costs and 2 months prorated taxes for both parcels is estimated to not exceed $3,150, and;

WHEREAS, The City of Asheboro has renegotiated the contract with Waste Management to reduce our garbage disposal cost of residential waste by $10 per ton per ton which, based on 8,802 tonnage from September 2018-June 2019, the City will save $8,802 in tipping fees in 2019-2020, and;

WHEREAS, the City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1: That the following revenue line item be increased / decreased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase/ Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-399-0000</td>
<td>Fund Balance Appropriation</td>
<td>363,348</td>
</tr>
</tbody>
</table>

Section 2: That the following expense line item be increased / decreased:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expense Description</th>
<th>Increase/ Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-580-8300</td>
<td>Tipping Fee</td>
<td>(8,802)</td>
</tr>
<tr>
<td>10-620-7100</td>
<td>Capital Outlay- Land</td>
<td>372,150</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Increase</td>
</tr>
<tr>
<td></td>
<td></td>
<td>363,348</td>
</tr>
</tbody>
</table>

(Continued on next page)
ORDINANCE TO AMEND
THE GENERAL FUND
FY 2019-2020

Adopted this 12th day of September, 2019

____________________________
David H. Smith, Mayor

ATTEST:

_______________________________
Holly H. Doerr, CMC, NCCMC, City Clerk
**Project Description**

This work authorization includes the design/bid phase services for a new airfield lighting system. The existing lighting system is antiquated, approximately 20 years old. The new system will include LED fixtures to improve efficiency and reduce maintenance requirements.

This project will also include a new electrical vault building and power supply equipment. The existing power supply equipment is located in one of the airport hangar buildings.

All proposed costs are grant eligible and are reimbursable to the OWNER under State/Federal at a ratio of 90% State/Federal and 10% Local Match.

**Scope of Services**

The CONSULTANT will provide the general Basic and Special Services listed below and in accordance with Section I & Section II of the General Provisions of the Contract for Professional Services, dated November 10, 2016.

**Basic Services**

**Design/Bid**

1. **Project Development:** The CONSULTANT will provide the following Services:

   a. Preparation and coordination of work authorization agreement between the owner and the consultant to include NCDOA review and concurrence.
W.K. Dickson & Co., Inc.

b. Preparation and submittal of initial grant documents and application forms to include budgets and schedules, coordination of submittal with NCDOA and owner to establish grant set-up.

c. Preparation of sub-consultant contracts/coordinations for survey and geotechnical services.

2. **Design / Contract Documents**: The CONSULTANT will provide the following Services.

   a. Prepare design plans/specifications and contract bid documents for a new airfield lighting system to include a new electrical vault building.

   b. Prepare and submit along with form 7460 to FAA a Safety and Phasing Plan. Review proposed phasing options with the owner in order to minimize impact to the airport’s operations during construction.

3. **Bidding Assistance**: The CONSULTANT will provide the following Services.

   a. Includes preparation of a bid advertisement, pre-bid conference, bid opening (1) each, bid tabulation and analysis, submittal of bids for NCDOA review and concurrence for recommendation of award.

4. **Grant Administration**: The CONSULTANT will provide the following Services.

   a. Assist OWNER with grant document preparation and submittal, complete grant reporting forms & subsequent requests for reimbursement.

**Special Services**

1. **Field Surveys**: Field surveys will be subcontracted and shall consist of topographic and location survey of existing conditions within the project area to include drainage features.

2. **Environmental Documentation (CATEX)**: The CONSULTANT will provide the following Services.

   a. Prepare and submit required Documentation (CATEX) to NCDOA (NEPA and FAA SOP 500 compliant) for review and concurrence.
proposed work area and access/staging area(s) will be part of the CATEX coverage.

**Note:** Scope of Work does not include professional services for any construction phase services (they will be addressed in a separate work authorization). Should any delineation or mitigation be required for wetlands or archeological significant areas impacted by the proposed improvements they will be addressed in a separate agreement. The OWNER will be responsible for payment of all applicable review fees, permit fees and advertisements.

**Deliverables**

1. The CONSULTANT will provide electronic copies to the OWNER, in pdf and/or AutoCAD format of drawings and renderings produced under this Work Authorization.

2. Project schedule and cash flow projection.

3. Environmental Documentation-CATEX (NEPA and FAA SOP 500 compliant)
W.K. Dickson & Co., Inc.

Fee Schedule
The OWNER will pay, and the CONSULTANT agrees to accept as full compensation for services under this Work Authorization a fee of One Hundred Fifty-Seven Thousand Eight Hundred Seventy-Eight Dollars ($157,878) as indicated.

Basic Services

1. Project Development         Lump Sum      $  9,167
2. Design/Contract Documents   Lump Sum      $124,140
3. Bidding Assistance         Lump Sum      $ 10,654
4. Grant Administration        Lump Sum      $  7,041

Special Services

1. Environmental Documentation (CATEX)  Lump Sum  $  6,876

Any Additional Services requested shall be approved by the Owner in writing and will be completed in accordance with the Rate Schedule in effect at the time of services.

Owner:

The City of Asheboro

__________________________
John Ogburn
City Manager

Date: ______________________

Engineer:

W.K. Dickson & Co., Inc.

__________________________
Brian L. Tripp, PE, BCEE
Vice President

Date: 8/28/19

This instrument has been pre-audited in the manner required by the local government budget and fiscal control act.

____________________________________
Finance Officer

City of Asheboro
New Airfield Lighting System (Design/Bid)
WA No. 3

Page 4
# Bid Tabulation

**City of Asheboro Recreation Facility Bleachers**  
Bid Opened at 10:00 AM, September 5, 2019

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Meets Specs.</th>
<th>Project Completion Date</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Environments, Inc</td>
<td>Yes</td>
<td>12/20/2019</td>
<td>$76,510.00</td>
</tr>
<tr>
<td>The Sports Flooring Group</td>
<td>Yes</td>
<td>12/21/2019</td>
<td>$85,389.84</td>
</tr>
</tbody>
</table>

Low Bidder - Learning Environments, Inc.  
Total Bid - $76,510.00